|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
| Information Rights Unit  Metropolitan Police  By email: [ROAROnlineApplications@met.police.uk](mailto:ROAROnlineApplications@met.police.uk) | |

Dear Madam / Sir

**Right of Access Request**

I am writing to request the release of personal information and data the Metropolitan Police Service holds on me under the Data Protection Act 2018.

Please find enclosed a completed and signed Right of Access Request application.

I request the following non-exhaustive list of information and/or data:

1. Written confirmation as to whether I am to date on the Gangs Matrix;
2. Written confirmation as to whether I have ever been on the Gangs Matrix and the dates in which I have been;
3. If it is confirmed that I am, or have been, what risk I was classified as being on the Gangs Matrix;
4. If it is confirmed that I am, all documentation which can be provided by way of a Right of Access Request which the Metropolitan Police Service relied upon to initiate my inclusion in the Gang Matrix;
5. Documentation relating to the details of why I was placed on the Gangs Matrix, including all intelligence and its sources;
6. Any documentation relating to a review of the decision to keep my information on the Matrix;
7. Any documentation relating to the decision to place me on the Gangs Matrix;
8. Any documentation in relation to the transfer of my personal information to other agencies;
9. All images of me which the Metropolitan Police Service hold;
10. All Body Worn Video footage of me which the Metropolitan Police Service hold; and
11. All emails, reports, notes, images, and other documentation held on me on the database.

I have provided the following documents in support of my application:

1. A copy of my photographic ID; and
2. A copy of my bank statement/utility bill

I trust that these documents will be sufficient as proof of my identity.

I look forward to receiving your acknowledgment of this letter, and disclosure within 30 days of receipt.

Yours faithfully